

## APPLICATION PROCEDURES & ELIGIBILITY REQUIREMENTS FOR THE SAM W. & NETTIE HUGHES MEMORIAL TRUST FUND SCHOLARSHIP

**ELIGIBILITY:** This is a scholarship fund managed by HighGround Advisors (formerly Baptist Foundation of Texas) and designed to assist children of present and former missionaries serving through either the North American Mission Board (NAMB) or International Mission Board (IMB) of the Southern Baptist Convention. This scholarship provides financial assistance to those children enrolled at a college or university operating in cooperation with the Baptist General Convention of Texas

The amount of the scholarship award fluctuates each term based on the number of applicants who meet the requirements during each specific semester. **Past awards are no guarantee of future awards.** Eligible applicants must be in good social and academic standing with the university or college they attend or plan to attend. This scholarship is limited to students enrolled in either the regular Fall or Spring semester. The scholarship is not granted for summer, winter or mini semesters.

**SELECTION CRITERIA:** Applicants for the Hughes Scholarship must submit a completed official application, provided by HighGround Advisors, which may be obtained by email from: [scholarships@highgroundadvisors.org](mailto:scholarships@highgroundadvisors.org). Students must be enrolled full-time (at least 12 hours) to receive scholarship assistance unless it is the final semester of the student's degree program. Students are required to complete a new application and send an official school transcript from the Registrar's office each semester to be considered for the upcoming term. All eligible applicants are required to maintain an average passing grade. Awarded funds are sent to the student's school as soon after the term deadlines as possible.

### APPLICATION PROCEDURE:

1. Complete the application and submit to HighGround Advisors, by email only to [scholarships@highgroundadvisors.org](mailto:scholarships@highgroundadvisors.org), subject line: Hughes Scholarship  
*Scholarship application and official transcript must be received by July 15 to be considered for the upcoming academic year. If you are selected as a scholarship recipient, the scholarship award will be distributed directly to your college/university in two installments prior to the Fall and Spring semesters. Official transcript for the Fall semester (with a minimum 2.0 GPA for the semester) must be submitted to HighGround by January 10 in order to receive the second installment of the award for the Spring semester.*
2. **For applicants who have not yet attended college:** Have your high school send an official transcript directly to HighGround Advisors. Be sure that it arrives before the relevant application deadline.  
**For applicants who have attended college:** Have your institution send the most recent official copy of your transcript, including the most recent semester, directly to HighGround Advisors either by mail, or by email through an online transcript service to [scholarships@highgroundadvisors.org](mailto:scholarships@highgroundadvisors.org).
3. Submit all paperwork by the following deadlines:
  - **Fall Term: Between June 1 – July 15**
  - **Spring Term: December 15 – January 10 (transcript only)**
  - SUMMER SCHOLARSHIPS ARE NOT GRANTED
  - Late applications are ineligible
  - A new application is required for the fall semester.**Your most recent transcript is required each semester.**

**APPLICATION FOR SAM W. & NETTIE HUGHES MEMORIAL TRUST FUND SCHOLARSHIP**  
*Do not attach photographs, third-party recommendations, or alter the application beyond completing the information requested.*  
**(APPLICATION MUST BE TYPED)**

**IDENTIFYING INFORMATION:**

Name of applicant:

Today's date:

Home address:

Birth date:

Last 4 digits

soc. sec. #:

Primary email\*:

Primary phone:

*\*Will be used as notification of award*

Academic email (if applicable):

Parents' names & address(es):

Parents' phone number(s):

Parents' primary email(s):

Dates & place(s) of parents' service:

Please check one:

**ACADEMIC INFORMATION:**

Last school/university attended (list city & state):

What college/university will you attend?

Classification upcoming semester:

Major/Degree:

Projected graduation date:

Address & telephone # of school's Financial Aid Office:

*(If you are granted a scholarship, the address you list above is where the award check will be mailed.)*

Application for:      Fall Semester Only (graduating in December)      Fall & Spring Semester

How many credit hours will you be earning?

**FINANCIAL INFORMATION:**

Upon whom will you depend for finances?

Costs for next semester: Tuition: Books: Room & Board:

Do you plan to work part-time?

Are you a past recipient of a Hughes Scholarship Award? When:

Please briefly describe your need for this scholarship:

By your signature below, you affirm that you are in compliance with the Trust requirements:

Signed: Date:

**ADDITIONAL INFORMATION:** Eligibility is predicated on a completed application and an official transcript received by our office on or before the dates detailed below. It is your responsibility to contact your school’s administrative office or the Registrar and have them send the official transcript either by email if the university participates in an online transcript sending service, or to the address listed below. We will not accept unofficial copies of a transcript.

**Deadlines:**

- **FALL: BETWEEN JUNE 1 – JULY 15**
- **SPRING: BETWEEN DEC 15 – JAN 10 (transcript only)**  
*No summer scholarships granted.*

For further information regarding the scholarship, please contact: [scholarships@highgroundadvisors.org](mailto:scholarships@highgroundadvisors.org).  
Address for transcripts only: Hughes Memorial Scholarship, c/o HighGround Advisors, 1717 Main St., Suite 1400, Dallas, TX 75201-4622.