 **(NAME), Host Media Coordinator**

**2024 NCAA DIVISION I WOMEN’S BASKETBALL CHAMPIONSHIP**

**PORTLAND REGIONAL MEDIA INFORMATION**

**March 29-April 1 – Moda Center**

**Portland, Oregon**

**(TITLE)**

**OFFICE PHONE: (Numb**

**Hosted by the Oregon State University**

**Host Media Coordinator:**

**Trevor Cramer**, Oregon State ([Trevor.Cramer@oregonstate.edu](mailto:Trevor.Cramer@oregonstate.edu); 541-737-3720)

**CREDENTIALS**

**REQUESTS:** Media desiring credentials to cover games, regardless of which teams are competing at the site, must apply online at [**http://www.ncaa.com/media**](http://www.ncaa.com/media). **Important: If your media agency plans to attend ONLY if the team you regularly cover advances to Portland, DO NOT complete this online application. In order to be eligible for credentials, you must appear on the team media list that each institution will submit as they advance from the second-round of the 2024 NCAA Division I Women’s Basketball Championship.** The online site provides information for reservations at the media headquarters hotel and parking passes. Applying media representatives will be notified via e-mail in regard to the confirmation or denial of their application.

**DISTRIBUTION:** Credentials will not be mailed. Recipients must present a driver’s license, passport or government-issued photo ID to pick up credentials. A sign-in sheet for individuals to confirm receipt of credentials will be required. Credentials will be issued according to the following schedule:

|  |  |
| --- | --- |
| **Credential Distribution Schedule** | |
| **Date** | **Times Local (PT)** |
| **Thursday, March 28** | **9 a.m. – 4 p.m.** |
| **Friday, March 29** | **7 a.m. – 8 p.m.** |
| **Saturday, March 30** | **9 a.m. – 4:30 p.m.** |
| **Sunday, March 31** | **9 a.m. – 1 p.m.** |
| **Monday, April 1** | **4 – 7 p.m.** |

**MEDIA HEADQUARTERS HOTEL: Courtyard Portland Downtown Convention Center**, 435 NE Wasco Street, Portland, Oregon 97232; 503-234-3200. Daily rate is $199.00 plus taxes with a four-night minimum stay required. **To reserve:** <https://book.passkey.com/gt/219614519?gtid=7f1c3ed3e12234b3bc621eccc78ffc2e>

**LOGISTICS**

**MEDIA PARKING:** Media members must request parking passes when applying for credentials through the online credential system. Parking passes, if requested and approved, will be provided via email**.** Media parking is located in the Garden Garage.

**MEDIA ENTRANCE:** The media entrance and credential distribution will be located on the first level of the main parking structure, near the Courtside Club. Watch for media entrance signs.

**MEDIA SHUTTLE:** A media shuttle will not be available.

**MEDIA MEALS:** Complimentary media meals, for credentialed individuals only, will be available on the first practice day and each of the four game days. Beverages and snacks will also be provided on a limited basis.

|  |  |
| --- | --- |
| **Media Meal Schedule** | |
| **Date** | **Times** |
| **Thursday, March 28** | **11:30 a.m. – 1:30 p.m.** |
| **Friday, March 29** | **8 - 10 a.m. & 2:30 - 4:30 p.m.** |
| **Saturday, March 30** | **12:30 – 2:30 p.m.** |
| **Sunday, March 31** | **10 a.m. – Noon** |
| **Monday, April 1** | **4 – 6 p.m.** |

**MEDIA WORKROOM:** A workroom will be provided for credentialed media with the following hours of operation.

|  |  |
| --- | --- |
| **Media Workroom Schedule** | |
| **Date** | **Times** |
| **Thursday, March 28** | **9 a.m. – 6 p.m.** |
| **Friday, March 29** | **7:30 a.m. – 11 p.m.** |
| **Saturday, March 30** | **9 a.m. – 9 p.m.** |
| **Sunday, March 31** | **9 a.m. – 5 p.m** |
| **Monday, April 1** | **4 – 11 p.m.** |

**ACCESS INFORMATION**

**LOCKER ROOMS:** The team locker rooms will be open to the media at specified times on both practice and game days. Open locker rooms will include both the locker room itself and additional breakout room space to allow for more room for media and participants. All student-athletes not participating in the press conference on the dais in the interview room shall be made available during the same time that the coach and selected members of the team are participating in the press conference. On practice days, open team locker room periods will occur during the formal interview room press conference times. On game days, locker rooms will open to media for 30 minutes following the cooling-off period.

**NEW CONFERENCES**: The head coach and a minimum of two first-team players will participate in the scheduled press conferences. All student-athletes not participating in the press conference on the dais in the interview room or with ESPN shall be made available in the team locker room.

**Thursday, March 28**

11 – 11:15 a.m. Stanford- Head Coach News Conference

11:20 – 11:35 a.m. Stanford - Student-Athletes News Conference

12:10 – 12:25 p.m. NC State - Head Coach News Conference

12:30 – 12:45 p.m. NC State - Student-Athletes News Conference

1:20 – 1:35 p.m. Gonzaga - Head Coach News Conference

1:40 – 1:55 p.m. Gonzaga - Student-Athletes News Conference

2:30 – 2:45 p.m. Texas - Head Coach News Conference

2:50 – 3:05 p.m. Texas - Student-Athletes News Conference

**Friday, March 29**

8:05 – 8:20 a.m. USC - Head Coach News Conference

8:25 – 8:40 a.m. USC - Student-Athletes News Conference

9:15 – 9:30 a.m. Baylor - Head Coach News Conference

9:35 – 9:50 a.m. Baylor - Student-Athletes News Conference

12:50 – 1:05 p.m. Duke - Head Coach News Conference

1:10 – 1:25 p.m. Duke - Student-Athletes News Conference

2 – 2:15 p.m. UConn - Head Coach News Conference

2:20 – 2:35 p.m. UConn - Student-Athlete News Conference

**6:30 p.m. NC State vs. Stanford – Game 1** **Postgame News Conference**

**9 p.m. Gonzaga vs. Texas – Game 2 Postgame News Conference**

**Saturday, March 30**

10:35 – 10:50 a.m. Friday Game 1 Winner - Head Coach News Conference

10:55 – 11:10 a.m. Friday Game 1 Winner - Student-Athletes News Conference

11:50 a.m. – 12:05 p.m. Friday Game 2 Winner - Head Coach News Conference

12:10 – 12:25 p.m. Friday Game 2 Winner - Student-Athletes News Conference

**4:30 p.m. Baylor vs. USC – Game 1 Postgame News Conference**

**7 p.m. Duke vs. UConn – Game 2 Postgame News Conference**

**Sunday, March 31**

9:30 – 9:45 a.m. Saturday Game 1 Winner - Head Coach News Conference

9:50 – 10:05 a.m. Saturday Game 1 Winner - Student-Athletes News Conference

10:45 – 11:05 a.m. Saturday Game 2 Winner - Head Coach News Conference

11:10 – 11:25 a.m. Saturday Game 2 Winner – News Conference – Student-Athletes

**2 p.m. Sunday Regional Championship – Postgame News Conference**

**Monday, April 1**

**8 p.m. Monday Regional Championship – Postgame News Conference**

**POOL REPORTER:** A pool reporter will be identified by the host media coordination staff. The name of the individual will be provided on the media seating chart and on the starting lineup sheet that will be distributed before each game. Pool reporters may request access to the game officials, via the committee and staff members on site, when a game includes a potential fighting situation that results in a technical foul and/or ejection of a participant; if a rules interpretation is needed; or there is a clock/timing issue. Additionally, if a member of the Division I Women’s Basketball Committee deems it in the best interest of the championship for broadcast partners and members of the media to receive an interpretation pertaining to another specific situation, the officiating crew shall return to its locker room and conduct a conference call with the NCAA’s national coordinator of officiating for interpretation. No one other than the game officials, members of the Division I Women’s Basketball Committee and the NCAA staff representatives assigned to the site are permitted in the locker room during this meeting. Upon completion of the meeting, staff will communicate with the pool reporter and the sideline reporter from ESPN/ABC (without camera or microphone) to share the officiating crew’s interpretation to help enhance the public’s understanding of what transpired. The NCAA will issue a statement and will distribute it to its broadcast partners, on social media and to media covering tournament games at that site.

**SATELLITE TRUCK PARKING:** Satellite truck parking will be available. Please contact Michael Betts - michael.betts@trailblazers.com) at the Moda Center for full details.

**NEWS CONFERENCES AND SATELLITE UPLINKS**. Note that satellite uplink services **WILL NOT** be provided at any of the 19 championship sites during the 2024 NCAA Division I Women’s Basketball Championship. All news conferences will be live streamed and archived. Zoom links to all news conferences will be provided in advance of championship play.

**NEWS CONFERENCE FOOTAGE:** All pre- and post-game news conferences from the 2024 NCAA Division I Women’s Basketball Championship will be made available for download in the NCAA Digital Media Hub. Please use the link below to navigate to the Digital Media Hub and follow the simple instructions to create an account. All users must create an account in order to download any content: Digital Media Hub URL: [**NCAA.com/mediahub**](https://ncaa.wzplatform.com/)

**TELECOMMUNICATIONS**: Complimentary wireless services and access codes will be provided to all credentialed individuals. Media, including originating radio networks, may order individual telephone and high-speed data services, at their own expense, by contacting the telecommunications contact: Brian Conkle - brian.conkle@trailblazers.com

**MEDIA COLLATERAL:** Limited printing will be conducted on site, championship media materials and information, including pressers, team/conference game notes and all in-game materials including box scores, game books, quotes, notes, etc. will be provided via the Division I Women’s Basketball Championship [**document library**](https://sites.google.com/view/diwbbmedia/home).

**MEDIA POLICIES:** Go to [**NCAA.com/media**](https://www.ncaa.com/media-center/womens-basketball-policies) for full list of championship media policies.

**STATBROADCAST REAL TIME STATS FEED:** StatBroadcast® Live web and mobile stats for media are available via your laptop or by phone. Instruction on how to obtain will be provided on site.

**2024 NCAA BASKETBALL CHAMPIONSHIP LOGOS AND ACCESS TO NCAA LOGO LIBRARY.** If you are in need of an NCAA logo, including Women’s Final Four and other championship logos, visit the [NCAA Logo Library](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fncaa-logo.pd.dmh.veritone.com%2Fuser%2Flogin&data=04%7C01%7Crnixon%40ncaa.org%7C6a4de882c36142cb067b08da01541076%7C85a1e95666374b1db6eec72a59ee087f%7C0%7C0%7C637823757828617581%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000&sdata=IvxnSrtHGpVEdmJblRosuhgKNcnsKbEf7bR1SorapUs%3D&reserved=0). If you have an already established account or need to create one, you can do that there.

**REGIONAL STYLE REFERENCE GUIDE.** When referring to the Portland Regional, please use the following nomenclature:

**Formal regional titling:**

[Insert City] Regional 1-2-3-4 at [Insert Venue Name]

(e.g. Portland Regional 1 at Moda Center)

**Acceptable television/social/digital usage and abbreviations:**

Regional 1-2-3-4

Regional 1-2-3-4 in [Insert Location]

Regional 1-2-3-4 in [Insert Location] at [Insert Venue Name]

**Reminder:**

* Roman numeral, not number “**1**,” should always be used to reference **Division I**.
* Use the respective pod high seed number, “**1-2-3-4**” to refer to regional pod.

**Regional Champion Trophy:**

Regional champion trophy plates will utilize wording “**Portland Regional Champion**.”

**PORTLAND REGIONAL SCHEDULE OF EVENTS**

(**All Times Local - ET**)

**Thursday, March 28**

9 a.m. – 4 p.m. Credential Distribution

9 a.m. – 6 p.m. Media Workroom Hours

11 a.m. – 12 p.m. NC State - Practice

11 – 11:15 a.m. Stanford - Student-Athletes, ESPN Interview

11 – 11:15 a.m. Stanford – News Conference – Head Coach

11:15 – 11:30 a.m. Stanford – Head Coach, ESPN Interview

11:15 – 11:45 a.m. Stanford – Open Locker Room Media Availability

11:20 – 11:35 a.m. Stanford – News Conference – Student-Athletes

11:30 a.m. – 1:30 p.m. Media Meal

11:35 – 11:50 a.m. Stanford – Head Coach, Westwood One Interview

12:10 – 1:10 p.m. Stanford - Practice

12:10 – 12:25 p.m. NC State - Student-Athletes, ESPN Interview

12:10 – 12:25 p.m. NC State – News Conference – Head Coach

12:25 – 12:40 p.m. NC State – Head Coach, ESPN Interview

12:25 – 12:55 p.m. NC State – Open Locker Room Media Availability

12:30 – 12:45 p.m. NC State – News Conference – Student-Athletes

12:45 – 1 p.m. NC State – Head Coach, Westwood One Interview

1:20 – 2:20 p.m. Texas - Practice

1:20 – 1:35 p.m. Gonzaga - Student-Athletes, ESPN Interview

1:20 – 1:35 p.m. Gonzaga – News Conference – Head Coach

1:35 – 1:50 p.m. Gonzaga – Head Coach, ESPN Interview

1:35 – 2:05 p.m. Gonzaga – Open Locker Room Media Availability

1:40 – 1:55 p.m. Gonzaga – News Conference – Student-Athletes

1:55 – 2:10 p.m. Gonzaga – Head Coach, Westwood One Interview

2:30 – 3:30 p.m. Gonzaga - Practice

2:30 – 2:45 p.m. Texas - Student-Athletes, ESPN Interview

2:30 – 2:45 p.m. Texas – News Conference – Head Coach

2:45 – 3 p.m. Texas – Head Coach, ESPN Interview

2:45 – 3:15 p.m. Texas – Open Locker Room Media Availability

2:50 – 3:05 p.m. Texas – News Conference – Student-Athletes

3:05 – 3:20 p.m. Texas – Head Coach, Westwood One Interview

**Friday, March 29**

7 a.m. – 8 p.m. Credential Distribution

7:30 a.m. – 11 p.m. Media Workroom Hours

8 – 10 a.m. Media Meal (Continental Breakfast)

8:05 – 9:05 a.m. Baylor - Practice

8:05 – 8:20 a.m. USC - Student-Athletes, ESPN Interview

8:05 – 8:20 a.m. USC – News Conference – Head Coach

8:20 – 8:35 a.m. USC – Head Coach, ESPN Interview

8:20 – 8:50 a.m. USC – Open Locker Room Media Availability

8:25 – 8:40 a.m. USC – News Conference – Student-Athletes

8:40 – 8:55 a.m. USC – Head Coach, Westwood One Interview

9:15 – 10:15 a.m. USC – Practice

9:15 – 9:30 a.m. Baylor - Student-Athletes, ESPN Interview

9:15 – 9:30 a.m. Baylor – News Conference – Head Coach

9:30 – 9:45 a.m. Baylor – Head Coach, ESPN Interview

9:30 – 10 a.m. Baylor – Open Locker Room Media Availability

9:35 – 9:50 a.m. Baylor – News Conference – Student-Athletes

9:50 – 10:05 a.m. Baylor – Head Coach, Westwood One Interview

12:50 – 1:50 p.m. UConn - Practice

12:50 – 1:05 p.m. Duke - Student-Athletes, ESPN Interview

12:50 – 1:05 p.m. Duke – News Conference – Head Coach

1:05 – 1:20 p.m. Duke – Head Coach, ESPN Interview

1:05 – 1:35 p.m. Duke – Open Locker Room Media Availability

1:10 – 1:25 p.m. Duke – News Conference – Student-Athletes

1:25 – 1:40 p.m. Duke – Head Coach, Westwood One Interview

2 – 3 p.m. Duke - Practice

2 – 2:15 p.m. UConn - Student-Athletes, ESPN Interview

2 – 2:15 p.m UConn – News Conference – Head Coach

2:15 – 2:30 p.m UConn – Head Coach, ESPN Interview

2:15 – 2:45 p.m UConn – Open Locker Room Media Availability

2:20 – 2:35 p.m. UConn – News Conference – Student-Athletes

2:30 – 4:30 p.m. Media Meal (Lunch)

2:35 – 2:50 p.m. UConn – Head Coach, Westwood One Interview

3:30 p.m. Doors Open/Team Warmups

**4:30 p.m. NC State vs. Stanford – Game 1**

**7 p.m. (approx.) Gonzaga vs. Texas – Game 2**

**Saturday, March 30**

9 a.m. – 4:30 p.m. Credential Distribution

9 a.m. – 9 p.m. Media Workroom Hours

10:35 – 10:50 a.m. Friday Game 1 Winner - Student-Athletes, ESPN Interview

10:35 – 10:50 a.m. Friday Game 1 Winner – News Conference – Head Coach

10:50 – 11:20 a.m. Friday Game 1 Winner – Open Locker Room Media Availability

10:55 – 11:10 a.m. Friday Game 1 Winner – Head Coach, ESPN Interview

10:55 – 11:10 a.m. Friday Game 1 Winner – News Conference – Student-Athletes

11:15 – 11:30 a.m. Friday Game 1 Winner – Head Coach, Westwood One Interview

11:50 a.m. – 12:05 p.m. Friday Game 2 Winner - Student-Athletes, ESPN Interview

11:50 a.m. – 12:05 p.m. Friday Game 2 Winner – News Conference – Head Coach

12:05 – 12:35 p.m. Friday Game 2 Winner – Open Locker Room Media Availability

12:10 – 12:25 p.m. Friday Game 2 Winner – Head Coach, ESPN Interview

12:10 – 12:25 p.m. Friday Game 2 Winner – News Conference – Student-Athletes

12:30 – 2:30 p.m. Media Meal

12:30 – 12:45 p.m. Friday Game 2 Winner – Head Coach, Westwood One Interview

1:30 p .m. Doors Open

**2:30 p.m. Baylor vs. USC**

**5 p.m. (approx.) Duke vs. UConn**

**Sunday, March 31**

9 a.m. – 1 p.m. Credential Distribution

9 a.m. – 5 p.m. Media Workroom Hours

9:30 – 9:45 a.m. Saturday Game 1 Winner - Student-Athletes, ESPN Interview

9:30 – 9:45 a.m. Saturday Game 1 Winner – News Conference – Head Coach

9:45 – 10:15 a.m. Saturday Game 1 Winner – Open Locker Room Media Availability

9:50 – 10:05 a.m. Saturday Game 1 Winner – Head Coach, ESPN Interview

9:50 – 10:05 a.m. Saturday Game 1 Winner – News Conference – Student-Athletes

10 a.m. – 12 p.m. Media Meal

10:10 – 10:25 a.m. Saturday Game 1 Winner – Head Coach, Westwood One Interview

10:45 – 11 a.m. Saturday Game 2 Winner - Student-Athletes, ESPN Interview

10:45 – 11 a.m. Saturday Game 2 Winner – News Conference – Head Coach

10:45 – 11:15 a.m. Saturday Game 2 Winner – Open Locker Room Media Availability

11 a.m. Doors Open

11:05 – 11:20 a.m. Saturday Game 2 Winner – Head Coach, ESPN Interview

11:10 – 11:25 a.m. Saturday Game 2 Winner – News Conference – Student-Athletes

11:25 – 11:40 a.m. Saturday Game 2 Winner – Head Coach, Westwood One Interview

**12 p.m. Sunday Regional Championship**

**Monday, April 1**

4 – 6 p.m. Media Meal

4 – 7 p.m. Credential Distribution

4 – 11 p.m. Media Workroom Hours

5 p.m. Doors Open

**6 p.m. Monday Regional Championship**

**HELPFUL LINKS**

**RESOURCES:**

* **NCAA Division I Women’s Basketball Championship media coverage/policy information:** <http://www.ncaa.com/media>
* **Women’s Final Four:** <http://www.ncaa.com/womens-final-four>
* **Women’s Championships Records Book:** <http://www.ncaa.org/championships/statistics/womens-final-four-records-book>
* **Women’s basketball statistics:** <http://www.ncaa.org/championships/statistics/womens-basketball-statistics>
* **Women’s basketball home page:** <http://www.ncaa.com/sports/basketball-women/d1>

**SOCIAL/DIGITAL ACCOUNTS/HASH TAGS:**

* Twitter: **@MarchMadnessWBB**
* Instagram: **@MarchMadnessWBB**
* Facebook: **/marchmadnesswbb**
* TikTok: **MarchMadnessWBB**
* Regular Season: **#ncaaWBB**
* Post Season: **#MarchMadness / #FirstFour / #Sweet16 / #Elite8**
* Final Four: **#WFinalFour**

**WOMEN’S FINAL FOUR/HASH TAGS:**

Twitter: **@WFinalFour**

Instagram: **@WFinalFour**

Facebook: **/wfinalfour**

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